

Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

August 21, 2025

**REVISED**

MEMORANDUM

To: Members of the Board of Education

From: Thomas W. Taylor, Superintendent of Schools

Subject: Procurement Contracts of \$25,000 or More

☐ Information      ☒ Action

**Superintendent Recommendation:**

The superintendent recommends that the Board of Education approve the request to expend up to the indicated values for procurement contracts of \$25,000 or more under the Annotated Code of Maryland, Education Article §5-112, §5-112(a)(3) and Board of Education Policy DJA, *MCPS Procurement Practices and Bid Awards*, as applicable. These contracts can support districtwide purchases and may not be limited to a specific division.

Formal bids and request for proposals were obtained and evaluated by the Department of Procurement, Division of Financial Management, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Department of Procurement's files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following calendar year, is available in the Funding Accountability and Transparency [database](#) on the Montgomery County Public Schools (MCPS) website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9, with local affiliates noted as applicable.

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and

WHEREAS, Funds have been budgeted in the amount of \$188,274 for the purchase and finance of a total of four vehicles, two Ford Escape and two Ford Explorer vehicles through the Montgomery County Government Contract #1114498; now therefore be it

Resolved, That vehicles be purchased and financed for a five-year term in the amount of \$188,274 under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That having been duly advertised or justified, the following contracts be awarded with the spending authority up to the values indicated with the most responsive and responsible bidders or offerors meeting specifications as follows:

### **Division of Specialized Support Services**

	<p><b><i>RFP Name:</i></b> Literacy Intervention Materials for Secondary &amp; Elementary School Grades PreK–12</p>
	<p><b><i>Responsible Division:</i></b> Division of Special Education</p>
4609.1	<p><b><i>Description:</i></b> This is a request to add additional funds to this Request for Proposal (RFP) to support the Division of Specialized Support Services' use of the contracts with Institute for Multi-Sensory Education (IMSE) and Really Great Reading, to support IMSE's enhanced Orton-Gillingham methodology and tools, to apply for intervention and online presentation tools and virtual implementation training courses and training licenses by Really Great Reading.</p>
	<p><b><i>Awardees:</i></b></p>
	<p>Institute for Multi-Sensory Education, LLC \$91,950</p>
	<p>Really Great Reading Company, LLC \$58,485</p>
	<p><b><i>Total</i></b> \$150,435</p>
	<p><b><i>Bid Name:</i></b> Literacy and Mathematics Intervention Materials for Middle School Grades 6–8—Extension</p>
	<p><b><i>Responsible Division:</i></b> Division of Special Education</p>
4883.1	<p><b><i>Description:</i></b> This is a request to extend this contract through June 30, 2026. A Math Intervention RFP is being planned in collaboration with the Division of Teaching and Learning in early Fiscal Year (FY) 2026. This level of funding is expected to support the program until the new RFP is in place. Currently this program is the only Tier 3 intervention for students at the secondary level. Math intervention is required in order to address certain math goals on students' Individualized Education Programs.</p>
	<p><b><i>Awardee:</i></b></p>
	<p>Houghton Mifflin Harcourt Publishing Company, \$44,636</p>
	<p>Boston Massachusetts</p>

23-2481-1ARA	<p><b>RFP Name:</b> Literacy and Math Universal Screener and Progress Monitoring Software and Services for Grades K–8</p> <p><b>Responsible Division:</b> Division of Special Education</p> <p><b>Description:</b> This is a request to approve the annual contract for math and literacy interventions bridged through County of Henrico, Commonwealth of Virginia, for the iReady Monitoring Software and Services for Grades K-8.</p> <p><b>Awardee:</b> Curriculum Associates, LLC, North Billerica, Massachusetts</p>	\$100,200
24-7474	<p><b>RFP Name:</b> Consulting, Instructional, and Training Resources—ESC Region 19 Allied States Cooperative</p> <p><b>Responsible Division:</b> Division of Special Education</p> <p><b>Description:</b> This is a request to approve the annual contract bridged through Allied States Cooperative Region 19, for the purchase of a unique learning system for comprehensive and modified licenses that provide resources for students with cognitive disabilities.</p> <p><b>Awardee:</b> Everway Holdco, LLC formerly known as n2y, LLC, Huron, Ohio</p>	\$281,478
4890.1	<p><b>RFP Name:</b> Music and Art Therapy Services—Extension</p> <p><b>Responsible Departments:</b> Department of Special Education Compliance and Department of Special Education Prekindergarten and Related Services</p> <p><b>Description:</b> This is a request to extend the contract for music and art therapy services to students with disabilities through December 31, 2025. These services are based on student’s needs as determined by Individualized Education Program teams.</p> <p><b>Awardees:</b> Levine Music, Inc., Washington, District of Columbia Melody Music Therapy, Gaithersburg, Maryland Total:[Invoice amounts will be based on individual requirements]</p>	\$60,000

1134.5	<p><b>RFP Name:</b> Occupational Therapy and Physical Therapy Services for Students with Disabilities—Extension</p> <p><b>Responsible Department:</b> Department of Special Education Prekindergarten and Related Services and Physical Disabilities Services</p> <p><b>Description:</b> This is a request to extend the contracts to multiple awardees for occupational and physical therapy services for students with disabilities, through December 31, 2025.</p> <p><u><b>Awardees:</b></u></p> <p>All Source Recruiting Group Inc., Coral Springs, Florida</p> <p>Associated Professional Rehabilitation Services Inc., Brookeville, Maryland <i>[DBE-owned]</i></p> <p>The Stepping Stones Group, Lafayette, Colorado</p> <p>Maxim Healthcare Services Inc., Columbia, Maryland</p> <p>Soliant Health Inc., Jacksonville, Florida</p> <p>Sunbelt Staffing LLC, Jacksonville, Florida</p> <p>The Therapy Spot LLC, Pikesville, Maryland <i>[DBE-owned]</i></p> <p>Virtus et Scientia LLC, Lanham, Maryland <i>[DBE-owned]</i></p> <p><b>Total</b> <i>[Invoice amounts will be based on individual requirements]</i></p>	\$125,000
4291.4	<p><b>RFP Name:</b> Interpreting Services for Deaf/Hard of Hearing Individuals—Extension</p> <p><b>Responsible Department:</b> Department of Special Education Prekindergarten and Related Services and Physical Disabilities Services</p> <p><b>Description:</b> This is a request to extend the contract for prequalified vendors to provide interpreting services to MCPS students, staff, and parents who are deaf or hard of hearing, through December 31, 2025.</p> <p><u><b>Awardees:</b></u></p> <p>Accessible Integrated Media, Metairie, Louisiana</p> <p>Connected Communications, LLC, Gaithersburg, Maryland <i>[DBE-owned]</i></p> <p>Davida Fonner, Silver Spring, Maryland <i>[DBE-owned]</i></p> <p>Effrem Young, Hyattsville, Maryland <i>[DBE-owned]</i></p> <p>Frederick Interpreting Agency, Ijamsville, Maryland <i>[DBE-owned]</i></p> <p>Gifted Intermediate Holdings Inc., Glenn Dale, Maryland</p> <p>Hillary Hayes, Rockville, Maryland <i>[DBE-owned]</i></p> <p>HIS Sign, LLC, Ashburn, Virginia</p> <p>Joyful Signing, LLC, Accokeek, Maryland</p> <p>Karina Tracy Shelton, Takoma Park, Maryland <i>[DBE-owned]</i></p> <p>Latisha Kama, Columbia, Maryland <i>[DBE-owned]</i></p>	

Marla Rishty, Rockville, Maryland *[DBE-owned]*  
 Neerja Vasishta, Rockville, Maryland *[DBE-owned]*  
 Purple Communications, Rockville, Maryland  
 Visual Language Associates, Silver Spring, Maryland  
 Forest Waves Connections, LLC/Thalia Edwards,  
 Germantown, Maryland, formerly 365 Interpreting Services, Inc.  
 Total *[Invoice amounts will be based on individual requirements]* \$320,000

### Division of Safety and Emergency Management

**Bid Name:** Fire Alarm Monitoring—Extension  
**Responsible Division:** Division of Safety and Emergency Management  
 4107.6 **Description:** This is a request to exercise the second of three possible extensions of the annual contract for the fire alarm monitoring of MCPS district facilities, by Underwriter's Laboratories, Inc., a certified alarm-monitoring company required to meet the standards and conditions set forth in the current Underwriter's Laboratories, Inc. Standard for Safety, UL-827.  
**Awardee:**  
 ARK Systems, Inc., Columbia, Maryland \$73,100

### Division of Communications

**Bid Name:** Printing Supplies  
**Responsible Department:** Department of Editorial, Graphics and Publishing Services  
 7070.12 **Description:** This is a request to approve a new annual contract for printing equipment and supplies, including plates and ink additives, for the Editorial, Graphics and Publishing Services Print Shop.  
**Awardees:**  
 Mark Andy Inc., Chesterfield, Missouri  
 E. H. Walker Supply Company, Inc., Rockville, Maryland  
**Total** *[Invoice amounts will be based on individual requirements]* \$85,000

**Division of District Operations**

	<p><b><i>Bid Name:</i></b> Off-the Lot New Vehicles and Equipment—Extension <b><i>Responsible Division/Departments:</i></b> Division of Facilities Management, Division of Transportation Services, Department of Food and Nutrition Services, Department of Materials Management, and Division and Safety and Emergency Management</p>
1114498	<p><b><i>Description:</i></b> This is a request to extend the annual contract for the outright or lease purchase of off-the-lot vehicles to include the lease purchase of two Ford Escape and two Ford Explorer vehicles for the Division of Transportation Services. This contract is utilized by all aforementioned divisions and departments throughout the year as needed.</p>
	<p><b><u>Awardee:</u></b> Lindsay Ford, LLC, Wheaton, Maryland \$800,000</p>
	<p><b><i>Bid Name:</i></b> Lamps—Extension <b><i>Responsible Departments:</i></b> Department of Materials Management and Department of Facility Maintenance</p>
4095.8	<p><b><i>Description:</i></b> This is a request to exercise the third and final extension of the annual contract for the purchase of lamps used within all MCPS facilities, and stocked in our Department of Materials Management warehouse.</p>
	<p><b><u>Awardee:</u></b> C.N. Robinson Lighting Supply Company, Inc. dba CNR Lighting, Baltimore, Maryland \$175,000</p>
	<p><b><i>Bid Name:</i></b> Towing, Transport and Recovery of Vehicles and Buses</p>
7060.4	<p><b><i>Responsible Division:</i></b> Division of Transportation Services <b><i>Description:</i></b> This is a request to approve a new annual contract for towing, transport and recovery of vehicles and buses.</p>
	<p><b><u>Awardee:</u></b> Automotive Support Services, Inc., Laurel, Maryland \$280,000</p>

7132.8	<p><b>Bid Name:</b> Kitchenware and Small Equipment—Extension <b>Responsible Department:</b> Department of Food and Nutrition Services <b>Description:</b> This is a request to exercise the first of three annual extensions for the purchase of kitchenware and small kitchen equipment for use in MCPS cafeterias and in the central production facility.</p> <p><b>Awardees:</b> Pasco Brokerage, Inc., Plano, Texas Sam Tell &amp; Son, Inc., Farmingdale, New York 11400, LLC, Lancaster, Pennsylvania <b>Total</b> [Invoice amounts will be based on individual requirements.]</p>	\$392,842
7922.2	<p><b>RFP Name:</b> Bottled Drinking Water Services—Extension <b>Responsible Division/Department:</b> Division of Facilities Management—Department of Facility Maintenance <b>Description:</b> This is a request to exercise the first of four annual extensions for the purchase of bottled water delivery and rental of water coolers for schools, offices, and portable classrooms. Items include 5-gallon containers of drinking water; room temperature and hot/cold dispensers; and paper cups. Sustainability and Compliance provides drinking water for all elementary school portables and buildings with non-potable drinking water.</p> <p><b>Awardees:</b> DS Services of America, Inc, Dallas, Texas BlueTriton Brands Inc, Louisville, Kentucky <b>Total</b> [Invoice amounts will be based on individual requirements.]</p>	\$175,000
9028.6	<p><b>Bid Name:</b> Tree Maintenance, Removal and New Tree Planting—Extension <b>Responsible Department:</b> Department of Facility Maintenance <b>Description:</b> This is a request to exercise the third of four possible extensions of the annual contract to provide tree maintenance, repairs, and new tree planting at various MCPS locations.</p> <p><b>Awardees:</b> Empire Landscape, LLC, Silver Spring, Maryland [DBE-Owned] Mead Tree &amp; Turf Care, Inc., Lisbon, Maryland Takoma Tree Experts, LLC, Adelphi, Maryland The F.A. Bartlett Tree Expert Company, Stamford, Connecticut <b>Total</b> [Invoice amounts will be based on individual requirements.]</p>	\$330,000

9318.11	<p><b><i>Bid Name:</i></b> Public Address System Replacement, Services, Repairs and New Installation</p> <p><b><i>Responsible Division/Department:</i></b> Division of Facilities Management—Department of Planning and Construction</p> <p><b><i>Description:</i></b> This is a request to approve the first annual contract for the Installation of Public Address System Replacement, Services, Repairs and New Installation.</p> <p><b><u>Awardees:</u></b> Convergent Technologies, LLC, Chantilly, Virginia Pavion Corp., Chantilly, Virginia</p> <p><b><i>Total [Invoice amounts will be based on individual requirements.]</i></b> \$875,000</p>
16154	<p><b><i>RFP Name:</i></b> Maintenance, Repair, Operating Supplies, Industrial Supplies, and Related Products and Services—Extension</p> <p><b><i>Responsible Department:</i></b> Department of Materials Management</p> <p><b><i>Description:</i></b> This is a request to exercise the annual extension of the contract bridged through OMNIA Partners for end users to purchase appliances, and miscellaneous items using the MasterCard (P-Card).</p> <p><b><u>Awardee:</u></b> Home Depot, USA, Inc., Atlanta, Georgia \$850,000</p>
001B0600215	<p><b><i>RFP Name:</i></b> Statewide Contract for Document Imaging Solutions—State of Maryland—Extension</p> <p><b><i>Responsible Division:</i></b> Division of District Operations</p> <p><b><i>Description:</i></b> This is a request to extend the contract bridged through the State of Maryland for the purchase/lease/rental of copiers/fax/scan equipment, located in the data center, Department of Food and Nutrition Services, Department of Facility Maintenance, Walt Whitman High School, Gaithersburg High School, Gaithersburg Middle School, Taylor Science Material Center, and Copy-Plus.</p> <p><b><u>Awardee:</u></b> Xerox Corporation \$520,000</p>
2020002755	<p><b><i>RFP Name:</i></b> Print Goods and Services</p> <p><b><i>Responsible Department:</i></b> Department of Materials Management</p> <p><b><i>Description:</i></b> This is a request to approve the annual contract bridged through OMNIA Partners for the purchase and maintenance of copiers located in the MCPS Print Shop.</p>



**Awardee:**

Canon Solutions America, Inc.,

\$420,000

**RFP Name:** Operation and Maintenance of Wastewater Treatment Facilities—Extension/Bridge

4400003819

**Description:** This is a request to approve the final extension of the contract bridged through Howard County Government to provide services for the operations and maintenance of the wastewater treatment plant at Darnestown and Monocacy elementary schools.**Awardee:**Professional Startup & Operating Services, Inc.,  
Forest Hill, Maryland

\$400,000

**Division of Teaching and Learning****RFP Name:** Digital Courses—Extension**Responsible Department:** Department of Academic Programs

4915.1

**Description:** This is a request to exercise the third and final annual extension for digital courses to provide MCPS with high quality, comprehensive digital course materials in English, mathematics, science, social studies, and technology education/computer science. These are aligned with the Common Core State Standards adopted in Maryland, as the Maryland College and Career Ready Standards**Awardee:**

Edmentum, Inc., Bloomington, Minnesota

\$332,060

**RFP Name:** Spanish Literacy Textbooks—Extension**Responsible Department:** Department of Curriculum Development

4940.1

**Description:** This is a request to exercise the first of three annual extensions for the purchase of Spanish Literacy materials to be used in a precursor course for "Spanish for Spanish Speakers" classes. Funds in the amount of \$112,770 were approved at the May 9, 2024, Board of Education business meeting (Resolution No. 210-24); however, only \$75,388 was spent in FY 2025; the remaining balance of \$37,382 will be spent in FY 2026.**Awardee:** Vista Higher Learning, Inc.,  
Boston, Massachusetts [DBE-Owned]

\$0

4941.1	<p><b><i>RFP Name:</i></b> French 1–3 Textbooks—Extension</p> <p><b><i>Responsible Department:</i></b> Department of Curriculum Development</p> <p><b><i>Description:</i></b> This is a request to exercise the first of three annual extensions for the purchase of French Textbooks, Levels 1–3, to be used in MCPS secondary schools’ world language classes. Funds in the amount of \$550,000 were approved at the May 9, 2024, Board of Education business meeting (Resolution No. 210-24); however, only \$249,991 was spent in FY 2025; the remaining balance of \$300,009 will be spent in FY 2026.</p>	\$0
4971.1	<p><b><i>RFP Name:</i></b> Out of School Time Academic Support and Enrichment Programs—Extension</p> <p><b><i>Responsible Department:</i></b> Department of Academic Programs</p> <p><b><i>Description:</i></b> This is a request to exercise the second of three extensions of the annual contract for academic support and enrichment programs to provide proven, evidence-based, culturally relevant programs targeted to engage diverse student populations and meet the needs of MCPS’ most underserved students. These programs aim to provide literacy and/or mathematics support with embedded social-emotional learning support, science, technology, engineering and mathematics, and robotics programs, and college and career readiness preparation.</p>	\$0

**Division of Human Resources and Talent Management**

***BID Name:*** Criminal Background Checks and Fingerprinting Services

***Responsible Division:*** Division of Human Resources and Talent Management

23MISC5 ***Description:*** This is a request for approval of the contract for fingerprint and background check services bridged through Frederick County Public Schools. The vendor will provide Livescan fingerprinting mobile units to multiple MCPS locations to efficiently process fingerprinting for approximately 11,000 staff members.

***Awardee:***

All American Protective Services, LLC  
dba American Identity Solutions

\$800,000

TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE

\$7,789,751

TWT:IAW:amd

Attachment

Bid Activity Report  
August 21, 2025

Attachment

BID/RFP No.	BID NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids Received	Total No. of MFD Bids Received	Total No. of Bids Awarded	Total No. of MFD Contracts Awarded
4609.1	Literacy Intervention Materials for Secondary & Elementary School Grades PreK–12	N/A					
4883.1	Literacy and Mathematics Intervention Materials for Middle School Grades 6–8—Extension	15	0	11	0	1	0
23-2481-1ARA	Literacy and Math Universal Screener and Progress Monitoring Software and Services for Grades K–8	Bridged through the County of Henrico, Commonwealth of Virginia					
24-7474	Consulting, Instructional, and Training Resources— ESC Region 19 Allied States Cooperative	Bridge through Allied States Cooperative Region 19					
4890.1	Music and Art Therapy Services—Extension	N/A					
1134.5	Occupational Therapy and Physical Therapy Services for Students with Disabilities—Extension	N/A					
4291.4	Interpreting Services for Deaf/Hard of Hearing Individuals—Extension	N/A					
4107.6	Fire Alarm Monitoring—Extension	20	8	1	0	1	0
7070.12	Printing Supplies	8	1	2	0	2	0
1114498	Off-the-Lot new Vehicles and Equipment	Bridged through Montgomery County Government					
4095.8	Lamps—Extension	11	2	2	0	1	0
7060.4	Towing, Transport and Recovery of Vehicles and Buses	2	0	2	0	1	0
7132.8	Kitchenware and Small Equipment—Extension	10	4	4	1	3	0
7922.2	Bottled Drinking Water Services—Extension	N/A					
9028.6	Tree Maintenance, Removal and New Tree Planting—Extension	20	1	4	1	4	1
9318.11	Public Address System Replacement, Services, Repairs and New Installations	24	13	2	0	2	0

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August 21, 2025

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BID/RFP No.	BID NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids Received	Total No. of MFD Bids Received	Total No. of Bids Awarded	Total No. of MFD Contracts Awarded
16154	Maintenance, Repair, Operating Supplies, Industrial Supplies, and Related Products and Services—Extension	N/A					
001B0600215	Statewide Contract for Document Imaging Solutions—State of Maryland—Extension	Bridge through State of Maryland					
2020002755	Print Goods and Services	Bridge through Omnia Partners					
4400003819	Operation and Maintenance of Wastewater Treatment Facilities—Extension/Bridge	Bridge through Howard County Government					
4915.1	Digital Courses—Extension	21	0	3	0	1	0
4940.1	Spanish Literacy Textbooks—Extension	220	30	2	1	1	1
4941.1	French 1-3 Textbooks—Extension	220	30	4	1	1	0
4971.1	Out of School Time Academic Support Enrichment Programs—Extension	55	10	23	7	1	0
23MISC5	Criminal Background Checks and Fingerprinting Services	Bridge through Frederick County Public Schools					
070924-SCC	Office Supply and Workplace Catalog Solutions	Bridge through Sourcewell					
7094.7	Aftermarket Automotive Parts—Extension	48	7	21	5	14	2
7242.1	Parts for Lenovo Chromebooks Repair and Maintenance—Extension	N/A					
9140.4	Miscellaneous Foods—Extension	22	2	12	0	0	6